



Republic of the Philippines  
Department of Education  
Region 4-A CALABARZON  
Province of Quezon  
**CITY SCHOOLS DIVISION**  
City of Tayabas

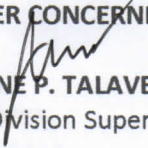


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DIVISION MEMORANDUM

No. 283.2017

TO : OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT  
CHIEFS, CID & SGOD  
HEAD OF SENIOR HIGH SCHOOL  
ALL OTHER CONCERNED

FROM: : CATHERINE P. TALAVERA, Ph.D.   
Schools Division Superintendent

SUBJECT : SENIOR HIGH SCHOOL (SHS) MASS TRAINING OF TEACHERS  
(MTOT) – COMMON TOPIS (Batch 2)

DATE : October 9, 2017

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This is to inform the field on the “SENIOR HIGH SCHOOL (SHS) MASS TRAINING OF TEACHERS (MTOT) – COMMON TOPICS (Batch 2).

Attached herewith are the memorandum and enclosure for your perusal.

Immediate dissemination of this memorandum to all concerned is earnestly desired.

OSGOD/ SENIOR HIGH SCHOOL (SHS) MASS TRAINING OF TEACHERS(MTOT) – COMMON TOPIS (Batch 2)  
UM 283 10-9-17

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*We are an emerging division where excellence is a habit and allegiance for quality is a pledge.*

Email us at: [tayabas.city@deped.gov.ph](mailto:tayabas.city@deped.gov.ph)

tel. no. : (042) 797-0591

Website: [www.depedtayabascity.ph](http://www.depedtayabascity.ph)

telefax no. : (042) 797- 0054), (042) 797-0773





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**ENCLOSURE NO. 1**

**SENIOR HIGH SCHOOL (SHS) MASS TRAINING OF TEACHERS  
(MTOT) – COMMON TOPICS (Batch 2)**

**Participants**

**Senior High School Teachers**

1. Averilla, Ma. Aileen Adona
2. Lubiano, Michael Leonard de La Pena
3. Labios, Fiona Alea Abuel
4. Leonar, Renil PuroI
5. Mendoza, Kim Gerrald de Chavez
6. Villa Monina Grace Magsalubong
7. Yagyagan, Venus Macalinao
8. Polintan, Arlene Quevada
9. Zaide, Lizette Gagan
10. Avilla, Sharmaine Padilla
11. Ortega, Kristel Joyce Paldas
12. Valdeavilla, Jezreel Iyyar Doctor
13. Daelo, Ana Vina A.

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Republic of the Philippines  
Department of Education  
**REGION IV-A CALABARZON**  
Gate 2, Karangalan Village, Cainta Rizal



DEPED-4A-RM-02-17- 502

**TO :** SCHOOLS DIVISION SUPERINTENDENTS  
(SDOs Cavite, Batangas, Lucena City, Tayabas City, Quezon Province and Laguna)

**FROM :** DIOSDADO M. SAN ANTONIO  
Director IV-A

**SUBJECT :** SENIOR HIGH SCHOOL (SHS) MASS TRAINING OF TEACHERS  
(MTOT) – COMMON TOPICS (Batch 2)

**DATE :** SEPTEMBER 28, 2017

With reference to DepEd Memorandum No. 84 s. 2017 dated April 26, 2017 entitled Senior High School (SHS) Training of Teachers for the K to 12 Basic Education Program, this Office shall conduct the Senior High School (SHS) Mass Training of Teachers (MTOT) – Common Topics. The venues and dates are as follows. The lists of participants per class and training matrix are attached as Annex 1.

Divisions	Venue	Dates
Batangas (Group 1)	Development Academy of the Philippines (DAP), Tagaytay City	October 2 – 5, 2017
Laguna	Tagaytay International Convention Center (TICC), Tagaytay City	October 9 – 12, 2017
Cavite	Tagaytay International Convention Center (TICC), Tagaytay City	October 10-13, 2017
Batangas (Group 2)	Development Academy of the Philippines (DAP), Tagaytay City	October 16 – 19, 2017
Lucena City Tayabas City Quezon	Tagaytay International Convention Center (TICC), Tagaytay City	October 23 – 26, 2017





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DEPED-4A-RM-02-17- 502

This activity aims to provide the participants an in-depth understanding of the following:

- Understanding DepEd's Mandate, VMV and Strategic Thrust and Directions
- Understanding the SHS Learner
- 21<sup>st</sup> Century Skills
- K to 12 Updates and Pedagogies
- Lesson Planning and Preparation of Materials
- Magna Carta for Teachers and Professional Ethics for Teachers
- Assessment
- Gender Development in the SHS Classroom
- School Structure and Processes

The participants to this activity are Senior High School teachers, facilitators/resource persons/trainers, class managers, process observers, QATAME associates/monitors, training managers, program managers, and other members of the training management staff.

Participants are expected to be at the venue in the morning of the first day. The first meal to be served is AM snack of the first day. Check-out time is at 12:00 o'clock and the last meal will be PM snack of the last day.

Travel expenses of the training management team, board and lodging of the training management staff, facilitators, and participants, supplies and materials shall be charged against downloaded OSEC Fund SARO No. 4A-17-2577 while travel expenses of the participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

Immediate dissemination of and strict compliance with this Memorandum is earnestly desired.